

COMMUNITY SERVICE RESTITUTION (CSR) WORKSITES

****CASH OR MONETARY DONATIONS IN ANY FORM ARE NOT TO BE MADE TO ANY CSR SITE, AND WILL NOT QUALIFY FOR HOURS. NOTIFY YOUR OFFICER IMMEDIATELY IF ANY SITE ASKS YOU FOR MONEY. ITEM DONATIONS TO CSR SITES MUST FIRST BE APPROVED BY YOUR OFFICER TO RECEIVE CREDIT. ****

In order to complete your court ordered community service hours, you **MUST** choose one of the organizations from this list. **No credit will be awarded for any volunteer service performed at any organization that is not on this approved list.** *“City of” worksites may include police departments, fire departments parks and recreation departments as well as city maintenance.*

City of Collinsville (Includes Keep Collinsville Beautiful)

Contact: Debbie Hale or Chief of Police Jeff Ashabranner
Phone #: 903.429.6225
Address: 101 n Main St, Collinsville, Tx 76233
Hours of operation: Saturday 7am – 7pm
Appropriate Dress: Dress for outdoors work, closed toe shoes, other clothing appropriate to weather conditions.
Job duties include: General mowing, weed eating, general upkeep and cleaning.
Note: No sexual offenses

City of Tioga

Contact: Chief of Police – Curtis Macomb
Phone #: 940.437.2351
Address: 600 Main Tioga, Texas
Hours of operation: Monday – Friday 8 am – 5pm.
Appropriate Dress: Dress for outdoors work, closed toe shoes, other clothing appropriate to weather conditions.
Job duties include: General mowing, weed eating, general upkeep and cleaning.
Note: No Sexual offenses, no one on for violent offenses with weapons, no Aggravated offenses.

City of Whitewright

Contact: Brandy Robinson / Gwen Jordan
Phone #: 903-364-2219
Address: 206 W Grand, Whitewright Texas 75491
Hours of operation: Monday through Friday 8:00 a.m. to 5:00 p.m. + special events
Appropriate dress: General work attire for indoors/outdoors, no shorts and no open toed shoes.
Job duties include: Outdoor work that includes cleaning of city parks, mowing and trimming of grass, washing police and emergency vehicles and litter control and indoor work that includes answering phones, filing papers, working in the city library and cleaning city buildings. No Sex offenders, robbery, arson or assault cases.

City of Whitesboro

Contact: Rachel Dockery
Phone #: 903-564-3587
Address: Depending upon work needed
Hours of operation: Monday through Friday 8:00 a.m. – 12 pm; 1pm to 5:00 p.m.
Appropriate dress: General work attire for outdoors, no shorts and no open toed shoes
Job duties include: Outdoor work that includes cleaning of city parks, mowing and trimming of grass and liter control.

Denison Animal Welfare Group

Contact: Stephanie Phillips
Phone #: 903-327-3177
Address: 3307 S. Eisenhower Pkwy, Denison, Texas
Hours of operation: 7am-9am, 12p-2p, and 5-7p daily
Appropriate dress: General work attire for indoors/outdoors, no open toed shoes.
Job duties include: Working with and cleaning up after animals, general maintenance and cleaning
Note: No cruelty to animals, no sex offenders. **REQUESTS FOR ANIMAL FOOD OR OTHER ITEM DONATIONS MUST BE PRE-APPROVED BY YOUR OFFICEER PRIOR TO DONATING.**

Devine Equine

Contact: Nell Ward
Phone #: 903.421.4616 (Email preferred to Pre-Register @ Divineequineriding.org)
Email: devineequinetr@gmail.com
Address: 2822 Luella Rd, Sherman, Texas 75090
Hours of operation: Monday – Friday 7 – 3pm Saturday 8-3
Appropriate Dress: Dress for outdoors work, closed toe shoes, clothing appropriate to weather conditions.
Job duties include: Mowing, weed eating, working with horses.
Note: No aggravated assaults, no drug users unless clean and sober, no sex offenders, no Cruelty to Animals. Need to bring lunch or be prepared to drive back into town for lunch, as worksite is rural. Will need to leave message and site operator will call back. All workers need to sign release of liability before working.

Eisenhower Birthplace

Contact: John Akers or Edward Curcio
Phone #: 903-465-8908
Address: 609 South Lamar Ave. Denison, TX 75021
Hours of operation: Tuesday – Saturday 8-5; Sunday 1-5
Appropriate dress: Dress appropriate to work. No SHORT shorts, no low cut shirts or tank tops. Weather appropriate.
Job duties include: General maintenance; mowing, weed eating, cleaning.
Note: No Sex Offenders.

Four Rivers Outreach

Contact: Bob Rhoden
Phone #: 903-870-4000
Address: 210 South Rusk St. Sherman, Texas 75090
Hours of operation: Monday through Saturday from 9:00 a.m. to 6:00 p.m.
Appropriate dress: Work attire for the indoors, no shorts, no open toed shoes
Job duties include: Cleaning, painting, moving boxes, cooking, and general maintenance. **Any request for donations must be pre-approved by your officer.**
Note: No Sex offenders

Frontier Village

Contact: Aaron Thornhill
Phone #: 903-463-2487
Email: gcfrienvillage@gmail.com
Address: 111 R.C. Vaughan Road (behind the Eisenhower statue on Hwy 75) Denison, Tx
Hours of operation: 10 am to 4 pm Thursday – Monday
Appropriate dress: Clothing suitable for potential outside work.
Job duties include: Cleaning, moving items, office work, possible carpentry, painting, landscaping.
Note: No manslaughter, burglary or assault with deadly weapon

Goodwill Industries

Contact: Kimberly Clardy (Call to pre-register)
Phone #: 903-893-3145 x123
Address: 2206 East Lamar, Sherman Texas 75090 (other locations available in Denison, Gainesville, McKinney, Bonham, Paris, and Durant based on need and schedule.)
Hours of operation: Monday through Friday from 7:00 a.m. to 4:00 p.m. (processing) 8am-8pm (retail, dependent upon management availability) – Some weekend and evening hours at retail store. Call for info.
Appropriate dress: Shorts are allowed 3” above the knee, no open toed shoes, no pajamas, spaghetti straps or revealing tops.
Job duties include: Minor labor, sorting of materials, hanging clothes, cleaning, picking up trash.
Note: If you are currently on probation or have ever been on probation for theft, burglary or robbery, assaults or you are a sex offender, you do not qualify for the retail store. For the processing plant, no offense disqualifiers, but must be physically able to perform job duties. Must have CSR Sheet and photo ID. Anyone visibly under the influence will be sent away and reported to his/her officer.

Gordonville Volunteer Fire Department

Contact: Doug Adcock / Josh Palmer
Phone #: 903.821.8120
Address: 37 College Street Gordonville, Texas
Hours of operation: Call for availability
Appropriate dress: Dress appropriate to work. No SHORT shorts, no low cut shirts or tank tops.
Job duties include: Cleaning, setting up community center, washing trucks, general work.
Note: All offenders other than Arson accepted.

Grand Central Station Dining Car

Contact: Karen Bray / Regina Foster
Phone #: 903.957.0264 **Call or come by**
Address: 110 s Throckmorton Sherman, Texas
Hours of operation: Monday – Friday 830 – 130 pm; Some Saturdays 830-10am.
Appropriate dress: Dress appropriate to work with the public. No SHORT shorts, no low cut shirts or tank tops.
Job duties include: Cleaning, washing dishes, possible food prep with a Grayson County Food Service Card.
Note: No Sexual offenses, no violent offenders. Must fill out application in person to work CSR here.

Lakeway Resale Barn

Contact: Kathy Sprawl
Phone #: 903-786-2402
Address: 518 W FM 120 Pottsboro, Texas 75076
Hours of operation: 9-5 Monday through Friday and 10-4 on Saturday.
Appropriate dress: General work attire closed toed shoes, no short-shorts, no tee shirts with profanity or vulgar language.
Job duties include: Numerous: picking up trash, emptying trash cans, sorting and hanging clothing, sweeping floors, working on bicycles, mowing, weed eating, tagging clothing.
Note: The only folks we cannot use would unfortunately be sex offenders.

MasterKey Ministries

Contact: Crystal Brooks
Phone #: 903-647-4068
Address: Masterkey Ministries 209 S Heritage Parkway, Sherman TX 75092
Harvest Time Church 222 S Heritage Parkway, Sherman TX 75092
Hours of operation: Call ahead to schedule a time
9-3 Monday
8-3 Tues and Wed
Thursday Closed
Friday distribution from 7AM-12PM at Harvest Time Church
Saturday distribution 7AM-12PM at Harvest Time Church
Sunday Closed

Closed all main holidays

Appropriate Dress: Dress for the weather; closed toe shoes; No short shorts, low cut shirts, or tank tops; modest clothing.
Job Duties: Numerous: stock shelves, unload/load truck, cleaning, bagging food,
Note: No sex offenders. **Food donations do not count as community service hours.**

Meals on Wheels

Contact: Sandy Pimenta
Phone #: 903.786.3351 x 103
Address: Varies, locations throughout Grayson, Fannin and Cooke Counties.
Hours of operation: Varies by location, typically 10am-1pm
Appropriate Dress: Dress appropriate to work. Shorts must be knee length, no low cut shirts or tank tops. No open toe shoes.
Job duties include: Warehouse, office, outside work. Primarily meal delivery; must have valid DL, insurance and transportation.
Note: Prohibited offenses include: Class A or above assaults, burglary (includes of a motor vehicle), theft, misapplication of fiduciary instrument, securing execution of a document by deception, false ID, disorderly conduct, injury to child/elderly, and sex offenses.

Share Ministries

Contact: Billy Berry
Phone #: 903-893-7097 (leave message if you don't reach someone)
Address: 820 E. Houston Sherman, Tx 75090
Hours of operation: Monday / Wednesday / Friday 8-1pm
Appropriate dress: Dress appropriate to work. No SHORT shorts, no low cut shirts or tank tops. Nothing revealing.
Job duties include: Cleaning, marking food, sorting, this is physical work.
Note: No Sex Offenders. Food donations do not count as community service hours.

Salvation Army

Contact: Lt. Amanda Cain
Phone #: 903.868.9602 (call ahead to pre-register)
Email: Amanda.cain@uss.salvationarmy.org
Address: 426 w. Houston Sherman, Texas 75091
(Denison location available also, must check in at Sherman location first)
Hours of operation: 10am – 4pm Monday – Saturday
Appropriate Dress: Nothing revealing or offensive, dress for manual labor, closed toed shoes, jeans/pants and t-Shirts. Shirts must not promote drug or alcohol products/use
Job duties include: Warehouse work, sorting clothes, moving objects, trash removal. Some general cleaning and bailing of old clothes.
Note: No sex offenders. Theft cases are case by case.

Texoma Area Solid Waste Authority Landfill

Contact: Jimmy Ferguson
Phone #: 903-564-1290 or 1291 (Office) – No call required, just show up.
Address: 25090 Hwy. 56, Whitesboro Texas 76273
Hours of operation: Monday through Friday 7:00 a.m. to 4:30 p.m. and Saturday 7:00 a.m. to 1:00 p.m.
Appropriate dress: General work attire for outdoors, shorts allowed and no open toed shoes
Job duties include: Litter control – **This site has a two hour minimum work requirement.**

Texoma Community Center

Contact: Must apply online at Texomacc.org
Through *Volunteer Services Only* under the "connect" tab. Apply and somebody will reach out to schedule within 7 days.
Email to ask questions: Volunteerservices@texomacc.org
Phone #: 903.957.4803
Address: 315 w. McClain Drive, Sherman, Texas
Hours of operation: Monday – Friday 8am – 5pm
Appropriate Dress: Cool loose fitting clothing. Appropriate shirts, no tank tops or low cut blouses; appropriate length shorts, closed toe shoes required.
Job duties include: Outdoor gardening work, may include some cleaning inside the building.
Note: No sex offenders, this is a non smoking campus, and you must check in prior to starting work each time. No extra credit or late credit given.

Womens Crisis Center

Contact: Audry Jones/ Volunteer Coordinator
Phone #: 903-893-3909 *Must apply in person to do CSR here.*
Address: 4200 N Travis Sherman, Texas 75092
Hours of operation: Monday through Thursday from 8:00 a.m. to 5:00 p.m. and Fridays 8:00 a.m to 12:00 p.m. Plus special projects.
Appropriate dress: Casual, no revealing clothing no obscene logo clothing work appropriate.
Job duties include: Cleaning, yard maintenance, moving boxes, facility help.
Note: If you are currently on probation or have ever been on probation for theft, assault, sex offense or any other violent offense, If you are currently enrolled in BIPP or anger management you do not qualify for this worksite.

Your Neighbor's House

Contact: Connie Lloyd
Phone #: 903-564-4400 / 903.816.3360
Email: yourneighborshouse@gmail.com
Address: 201 Union, Whitesboro Texas 76273
Hours of operation: Tuesday 9am-1pm, Thursday 12-3 and Saturday 9am-1pm.

Appropriate dress: Dress appropriate to work with the public. No SHORT shorts, no low cut shirts or tank tops.
Job duties include: Sorting clothes, general cleaning, stocking shelves. General outside work.
Note: No Sexual offenses, no violent offenders and no theft offenses.

Making Dreams Real

Contact: Arthur Horn
Phone #: 903-436-8816
Email: arthur@makedreamsreal15.org
Address: 220 Sunset Blvd Suite C1 Sherman, Texas 75092
Hours of operation: 8:30 to 4:30 AM M-F
Appropriate dress: Shirts with Sleeves, Shorts at least to just above knees, no flip flops or tank tops.
Job duties include: Cleaning inside and out, rearranging office furniture, office work.
Prohibited Offenses: No Sexual offenses

The Restore: Habitat for Humanity Resale Store

Contact: Carrie Bolin
Phone #: Text: 903.327.3204
Email: restoregrayson@gmail.com
Address: 3822 N. Frisco Road Sherman, Texas 75090
Hours of operation: Thursday, Friday and Saturday -10am to 6 pm
Appropriate dress: Dress appropriate to work with the public. Jeans, T-Shirts, Closed toed shoes
Job duties include: Carrying large furniture purchases out for customers and in from donors;
Sweeping store and parking lot;
Stocking shelves, clearing weeds, general outside work;
Cleaning donated items and other duties as assigned.
Prohibited: No Sexual offenses, no violent offenders and no theft offenses.
Notes: Must speak with Carrie for pre-approval to come to work. Our variable work load will make us available some days, and not others.

Double Credit Sites (donations do not count double)

Animal Refuge Foundation: Arf House

You do NOT need to call or email. Show up at 9AM and be ready to work.

Contact: Martha Hovers
Email: Martha@ARFHOUSE.org
Address: 3377 Spalding Road, Sherman, Texas 75092
Hours of operation: Monday – Sunday 9 – 4pm
Appropriate Dress: Dress for outdoors work, closed toe shoes, other clothing appropriate to weather conditions.
Job duties include: Mowing, weed eating, working with dogs.
Note: No aggravated assaults, no drug users unless clean and sober, no sex offenders, no Cruelty to Animals. Need to bring lunch, or be prepared to drive back into town for lunch, as worksite is rural. Will need to email or call and leave message and site operator will call back. **REQUESTS FOR ANIMAL FOOD OR OTHER ITEM DONATIONS MUST BE PRE-APPROVED BY YOUR OFFICER PRIOR TO DONATING.**

Grayson County Maintenance Department

(This site requires same sex volunteer supervision. Call ahead to verify availability.)

Contact: David Kelton
Phone: 903.486.2367 (call the day before to pre-register)
Females need to call: Karen @ 903-813-4255
DO NOT CALL ON THE WEEKENDS. MONDAY THRU FRIDAY ONLY
Address: 120 w. King (Behind the old school downtown)
Hours of operation: 7:30am – 12:00; 1 – 4:30pm.
Appropriate dress: Work attire for the outdoors, no open toed shoes, sandals or flip flops. Shoes must be comfortable to walk and work in. Nothing revealing or offensive, dress for manual labor, dress for weather conditions.
Job duties include: Mowing, weed eating, general maintenance labor. Varies by day.
Note: No Sex Offenders. No assault. This worksite will require you to work a minimum of 4 hours a day. You can choose to work 8 hours, if you work 8 then you will be required to take a 1 hour lunch.

Eisenhower State Park

Contact: Amanda Parsons or person answering
Phone #: 903-465-1956 Ext. 6
Address: 50 Park Rd. 20, Denison Texas 75020
Hours of operation: Seven Days a week from 8:00 a.m. to 5:00 p.m.
Appropriate dress: General work attire for outdoors, no shorts, no tanks tops, holes in jeans, no open toed shoes, or inappropriate logos.
Job duties include: Outdoor work that includes raking leaves, mowing, weed eating, trimming hedges and trees and litter control. **Double credit hours earned Mon – Thursday only.**
Note: This worksite will require you to work a minimum of 4 hours a day. You can choose to work 8 hours, if you work 8 then you will be required to take a 1 hour lunch. Must have the CSR Sheet with your picture on it. This site grants double credit depending on your work. No offenses involving anyone under the age of 17.

Periodically, the Grayson County CSCD may have special community service projects available. Please check with your officer regarding these opportunities and to see if you qualify.

YOU MUST HAVE APPROVAL FROM YOUR COMMUNITY SUPERVISION OFFICER BEFORE PERFORMING CSR FOR THE FOLLOWING:

CSR Credit for GED Completion

Anyone who is on probation and does not possess either a high school diploma or GED may be allowed CSR credit for completing his or her GED. Credit will be given hour for hour (up to 20 hours) for attending GED classes with written documentation. Once you have completed your GED exam an additional 20 hours of CSR credit will be given. Credit will not be awarded for partial completion of the exam and you cannot receive credit for completing your GED prior to being placed on probation. Your assigned probation officer can provide you more details on the GED program. The maximum number of CSR hours allowed through this method is 1/2 ordered hours or 40- whichever is greater.

CSR Credit for Parenting Classes

Anyone who is on probation and wants to better themselves by developing parenting skills may earn CSR credit for attending parenting classes. These classes teach things such as assertive discipline, active listening, stepfamily conflict management and setting consequences. This is an eight-week program and it is held at the Child & Family Guidance Clinic of Texoma, 804 E. Pecan Grove Road, Sherman Texas 75090. Each class costs \$12.00 to attend. To obtain CSR credit for these classes you must complete all eight sessions, once completed, you may earn double CSR hours. To enroll in classes call 903-893-7768

CSR Credit for Literacy Programs

Anyone who is on probation and has difficulty reading or writing may qualify for CSR credit while attending literacy class. Probationers who are interested in this should see their officer for further information.

Types of Community Services

- * Manual Labor
- * Attendance and completion of programs referred to by your Community Supervision Officer
- * Completion of a GED certificate
- * Individual Assignments as directed by your Community Supervision Officer

Assignment of Community Service

Attached is a list of CSR work sites, once you have discussed your worksite with your CSO, it is your responsibility to contact someone on that list to set up all appointments and make arrangements for attending CSR events. Additional opportunities may be provided to you as the need arises according to the immediate needs of the community. You will be instructed by your CSO on these events and attendance requirements.

Appropriate Clothing

If your community service day will involve manual labor, you will need to wear clothing that you can get dirty and will not mind if it gets damaged. Otherwise clothes that are neat and clean will be appropriate for CSR activities. Shorts are acceptable in some cases but must not be more than 4 inches above the knees. No halter or tube tops, gang attire or T-shirts with drug/alcohol or gang symbols will be allowed. When you are working at a CSR site you are representing yourself and the Grayson County Probation Department; dress appropriately.

Missed CSR Activity

If you are scheduled to attend an activity and are unable to do so due to illness or family emergency, it is your responsibility to contact your probation officer the next business day to explain your absence and provide documentation if required.

Behavior

Disrespectful attitudes or improper behavior will not be tolerated at CSR work sites. Individuals may not curse or be disrespectful to work site staff. NO HORSEPLAY! Failure to follow these rules or any other rules of the CSR program could result in further sanction by the courts for violation of your probation. Violating the rules of a CSR site will result in your officer assigning you to a particular site of their choosing to work your hours. Further, you will not be eligible for any special projects.

Additional Questions

Call your Community Supervision Officer if you have any concerns or questions about Community Service.

COMMUNITY SERVICE RELEASE AND ACKNOWLEDGMENT OF HANDBOOK

I, _____, the undersigned, hereby acknowledge that I am performing non-salaried volunteer work for one or more eligible agencies selected by the Department of Community Supervision and Corrections as a form of community service. In consideration of being afforded this opportunity to

perform said volunteer work, I do hereby fully release and hold harmless said Department of Community Supervision and Corrections, its director and agents, as well as any eligible community service agency with which I am laced from any and all liability, claims or demands against it which may arise as the result of any act or omission connected with my community service work. I further understand that I am not covered by Workman’s Compensation Insurance. I further warrant that no promise, statement or agreement not herein expressed, has been made to me and that I fully understand this instrument and execute same with full knowledge of its meaning, having first read it carefully.

Probationer

I, the undersigned, also authorize the Grayson County Department of Community Supervision and Corrections to release information contained in my probation file to the CSR worksite as it pertains to my successful completion of said hours. This consent will remain in effect and cannot be revoked by me until there has been a formal and effective termination of my probation or I have completed all of my assigned community service hours.

Signed this _____ day of _____ A.D. 20_____.

Probationer

Community Supervision Officer

COMMUNITY SERVICE RESTITUTION LOG SHEET

Name: _____

Cause #: _____ **Probation Officer:** _____

Hours Assigned: _____

Offense(s): _____

Date	Hours Worked	Supervisors Signature	Agency Assigned